

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025
FOR
CRAIGMILLAR LITERACY TRUST**

Armstrong Watson LLP
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

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FOR THE YEAR ENDED 31 MARCH 2025**

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CRAIGMILLAR LITERACY TRUST

CHAIRPERSON'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

I am delighted to present the Annual Report of Craigmillar Literacy Trust for 2024-25. It has been a busy, exciting and rewarding year for us at the Trust.

Our programme was as busy as ever with a return to pre-pandemic levels of participation. The Books for Babies' Rhymetimes and Saturday storytelling sessions were jampacked with babies, toddlers and their parents and carers with great support from the team at Craigmillar Library. We delivered our Family Support at Home with a renewed approach following a review in 2023-24. Our strand for children aged 4 to 12, Stories for Sharing, expanded its creative afternoon and holiday sessions for children and their parents and carers. The Express Yourself! programme for older young people aged 12 to 16 was led by the interests of young people in a series of events.

We greatly appreciated support from the City of Edinburgh Council from councillors and officers. This has enabled us to stay in our long-time base on the old Castlebrae High School site. We are now exploring the possibility of a new base, which will enable us to develop our vision of a Craigmillar Community Literacy Hub over the coming years as well as provide office space and storage for the hundreds of books we gift every year.

The Board is very grateful for the enthusiasm, passion and expertise of our much appreciated team of staff and volunteers. Our programme was delivered by our small, expert team - Kara Whelan, Michelle Brennan-Jones and Katie Swann, our committed sessional staff - Meenakshi Sharma and Rita Raven, as well as our volunteers, and our storyteller-in-residence, Eric Brennan-Jones.

Many thanks go to all our funders in 2024/25, from those who gave us one-off support to our multiyear funders. Without this essential financial and moral support, our work with the community of Greater Craigmillar could not happen. Every year brings new challenges in accessing funding, so we welcome our funders' trust in what we do. We keep our organisational costs as low as possible to make sure that we can continue to deliver our programme to families who are often dealing with financial challenges.

We are very appreciative of our local partners including Craigmillar Library, all the local schools and early learning centres, community organisations, council officers and health professionals. These collaborations help our programme reach further and go deeper.

Many thanks as well to every individual or company who donates to Craigmillar Literacy Trust. Every single donation makes a difference to the delivery of our programme. It helps us gift books, work with as many families as possible, and explore where there are unmet community needs.

As chairperson, I would like to thank the other trustees, Simon Radcliffe, Edviges Lima, Ross McDonald (Treasurer), Dom Cairns-Gibson (Vice Chair) and Kate Chapman, who joined in early 2025. We are a friendly and hardworking board, and everyone's enthusiastic commitment is inspiring.

Looking ahead to 2025-26, we will continue to deliver our programme, underpinned by our strategic commitment to the development of Craigmillar Literacy Hub. We will work hard to maintain financial security and ensure that our governance meets the needs of the organisation. We will explore new areas such as unmet adult literacy needs as well as develop our work with babies, children, young people and families. As always, our work will be underpinned by a vision of empowering every person through literacy in the community of Craigmillar.

Dr Susan Elsley, Chairperson, Board of Trustees

CRAIGMILLAR LITERACY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Trustees are pleased to present their annual Trustees Report, together with the Financial Statements of the charity for the year ending 31 March 2025.

The Financial Statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard for Smaller Entities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Purposes of Craigmillar Literacy Trust

The purposes of the company, Craigmillar Literacy Trust, are:

- The advancement of education, lifelong learning and life chances through the provision of activities related to advancing literacy and reading.
- The advancement of the arts, heritage, culture and science through the promotion of reading and literacy.
- The organisation of cultural and leisure activities to enhance quality of life including for those who have need of them because of socio-economic disadvantage.
- The prevention or relief of poverty.

Activities

During 2024-2025, Craigmillar Literacy Trust's strategic aims and objectives were taken forward through the activities of our three projects, Craigmillar Books for Babies, Craigmillar Stories for Sharing and Express Yourself! We worked with approximately 3000 people over the 12 months.

This contributed to our overall aim of supporting lifelong literacy in the community of Craigmillar with a focus on supporting children and young people's literacy from 0 to 16 years through working with families, schools, services and other local organisations.

Goal 1

To deliver an effective early literacy programme to families with babies and young children in the community to ensure that babies and children have the best start in life and that parents/carers are supported to make a positive difference to their children's development, health and wellbeing.

Goal 2

To deliver an effective literacy programme to children between the ages of 4 and 12 and their families in the community to ensure children and young people achieve their aspirations to be all that they can be.

Goal 3

To deliver an effective literacy programme to children and young people between the ages of 12 and 16 and their families in the community to ensure children and young people achieve their aspirations to be all that they can be.

Goal 4

To develop new ways to deliver literacy support to adults in the community to ensure that individuals and families are empowered through literacy and are connected to the Craigmillar community.

Goal 5

To develop as a visible, accessible literacy organisation in all aspects of our work to support the Craigmillar community be more resilient and empowered.

CRAIGMILLAR LITERACY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

Significant activities

Craigmillar Books for Babies

Aims and objectives

Working towards goals 1, 4 and 5 of the Strategic Plan, the Books for Babies project has the following objectives:

- to support and encourage parents and carers to share books, rhymes and songs with their babies and young children.
- to support and encourage early communication between parents and carers and babies
- to share information and knowledge about early childhood development with families and partners
- to promote attachment and support the development of relationships within families and the Craigmillar community.

Our approach is flexible, strengths-based and informed by our relationship with families and community partners.

What we have done:

Our Craigmillar Books for Babies project encouraged and supported parents/carers to talk with their babies, sing songs and rhymes, share books and stories because these activities promote attachment and support early communication and language development. Families joined the project through their Health Visitor at the 10-day notification visit. 129 babies joined during the period of this report.

- 15 children, 11 parents/carers, 10 families supported through our Family Support at Home home- visiting programme.
- 45 Baby & Toddler Rhymetimes with on average 23 families attending each week
- Weekly Early Communication Support 1:1 appointment delivered to 10 families
- 10 Saturday Storytimes, including 8 with our Storyteller in Residence and on average 16 families each month.
- 1 Christmas Party in December for 32 children and 38 parents/carers
- Weekly Baby Rhymetime for 4 parents/carers and 4 babies under 6 months, from February 2025
- 8 parents/carers participated in our monthly Parent and Baby Forum
- The annual Myra Robertson Book of the Year activity involving 5 parents/carers and babies on the shortlisting panel
- 4 events at the International Edinburgh Book Festival in August 2024.

Highlights include:

- A review of Family Support at Home led to:
- A focus on babies under 6 months
- A programme of home visiting support for minimum 6 months - up to when a baby turns 1
- Continuity of the partnership work with Speech & Language Therapy with families with young children under the age of 4 attending weekly clinic appointments and if appropriate offering a home visit

'The sessions have been fantastic and fundamental for M & I to build a strong bond. It has also been great to meet other mums chat & share stories. As someone struggling with post-natal depression these weekly sessions have really helped with my recovery. It is nice to also get out the house and have a coffee & cake. M has learnt so much too & I can see how he has grown his love for books, Thanks for creating a welcoming environment for us mums. I would have really struggled without this class.'

Parent feedback, Baby Rhymetime

Craigmillar Stories for Sharing

Working towards Goals 2,4 and 5 of the Strategic Plan, Craigmillar Stories for Sharing aims to bring a fun and creative approach to literacy support through storytelling, where children aged 4-12 and parents/carers can explore and discover stories, books, reading and writing together.

What we have done:

Craigmillar Stories for Sharing aims to bring a fun and creative approach to literacy support through storytelling, where children aged 4-12 and parents/carers can explore and discover stories, books, reading and writing together. Last year 15 children from 11 families joined Stories for Sharing. There are now 90 families in the project.

- 32 Feel Good Fridays (Family Literacy Group) weekly attended by on average by 7 families each week.
- 5 families supported through our Stories for Sharing home visiting programme.
- 16 Storytime events including events during school holidays, attended by 43 families.
- Summer of Stories 2024 9 sessions with storytellers, facilitators and puppeteers attended by 166 children, 119 parents.
- Book-gifting in the community at events and on World Book Day and Christmas and start of school holidays
- 81 children and young people taking part in the Johnni Stanton Creative Writing Award in Jan/Feb 2025

CRAIGMILLAR LITERACY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

- Storytime and craft event at Edinburgh International Book Festival in August 2024.

Highlights include:

- Celebrating the third birthday of Craigmillar Stories for Sharing with 10 families in June 2024.
- Piloting Teatime Tales, a weekly Storytime for 4-6-year-olds in collaboration with Craigmillar Library.
- Review of home visiting programme leading to a
- Focus on families with children around transition from nursery to school
- Programme of home visiting support for 6 months to 1 year
- Joint home visit with the referral partner to meet the family and explore their hopes and expectations

'I always ask Z in the morning if he wants to go to the library. Last night before going to sleep he said don't forget to message Katie that we're going to Feel Good Friday. I didn't have to ask. Last week's session had a huge impact. He is so excited, thank you, we had fun! Thank you for making FGF happen when we couldn't attend in person [due to a storm]. This is a real commitment and we much appreciate it. Keep cosy. Have a good weekend.'

Parent feedback, Feel Good Friday

Express Yourself!

Working towards Goals 3,4 and 5 of the Strategic Plan, Express Yourself! for 12-16-year-olds supporting them to increase their self-confidence, explore their identity, and express their feelings using a creative based programme. Benefits included increased confidence among young people and increased connections within the community.

What we have done and highlights:

Express Yourself! aims to develop, sustain and deliver an effective literacy programme with young people between the ages of 12-16 and their families to ensure young people achieve their aspirations to be all they can be. This project is developed in collaboration with young people from the community.

The Club with No Name with 12 young people aged 12-15 from 3 different schools.

6 sessions facilitated by an artist and filmmaker in Castlebrae Community High School and Craigmillar Library.

Collaboration & development over the past 12 months :

The young people involved in Express Yourself! have been involved in the development of the group. Over the past year young people have:

- Decided to keep the Club with No Name as the name for the group as they like this description.
- Decided to run the group as a pop-up club that meets at once during each term for 3 weekly sessions.
- Indicated that there is the right amount of snacks, listening, group work, information about the club and that duration of the club is just right.
- Indicated that they would like more crafty stuff, more writing and less talking.

Words used to describe the Club With No Name:

'Fun'

'Absolutely stunning people and feeling of community'

'Love it!'

'Three weeks is perfect'.

ACHIEVEMENTS AND PERFORMANCE

Strategic Development

The Board began a review of the Craigmillar Literacy Trust Strategic plan in 2025 (due to be completed, autumn 2025).

Over the past year we made progress towards achieving goal 5 of our Strategic Plan: To develop as a visible, accessible literacy organisation in all aspects of our work to support the Craigmillar community be more resilient and empowered.

Securing a 25-year lease from the City of Edinburgh Council was a major step towards realising our vision of a Craigmillar Literacy Hub which will serve as a base for our staff team as well as a space for delivery of small group activities and literacy support. Taking on the lease also presented new challenges as we took over the maintenance and security of the building and considered options for its short- and medium-term development.

CRAIGMILLAR LITERACY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

FINANCIAL REVIEW

Financial position

The total income for the charity this year is £107,875 (2024: £145,807). The total expenditure for the year was £133,600 (2024: £132,481).

Funding and sustainability

We continued to work on our systems to ensure that our financial planning, budgeting, reporting, and fundraising were in line with our commitment to careful financial management. Detailed cashflow and income and expenditure reports are presented at each board meeting.

In our fundraising plans, we carefully considered our resources, the values of our organisation and the ambition we have for future growth and development. A Funding Subgroup met 4 times during the year to discuss and review fundraising strategy and make recommendations to the Board. We were successful in attracting multiyear funders although securing sufficient funding continues to be a major task for our small team.

Highlights include:

- Completion of job descriptions review
- Initiating Strategic Plan Review.

Additional programme highlights:

- A review undertaken of home visiting support programmes with new approach put in place.
- Being a partner organisation in the Tiny Rights Detectives project delivered by Together (Scottish Alliance for Children's Rights), involving 12 families from the Books for Babies project and which contribute to a major national publication, the Pathways to Justice for Babies Report.
- Securing funding from National Lottery Improving Lives for 3 years, to deliver early literacy and family literacy support to individual families, including home visits and 1:1 support in community settings.
- Increase in support in kind and donations via fundraising with many thanks to the Edinburgh Bookshop, Edinburgh Community Bookshop and individuals who donated during the year.

Reserves policy

The total funds held at the end of the financial year is £103,288 (2024: £129,013) of which £51,120 (2024: £51,132) is unrestricted reserves. The trustees consider that between three and six months of annual expenditure is an appropriate level of reserves to hold to meet the day to day running costs of the charity. This amounts to between £33k and £67k and the trustees are comfortable that this reserve target is being met. The trustees continue to strive to ensure the resilience of the charity and to secure further funding.

The trustees are comfortable with the level of reserves held at the year end and that the use of the going concern basis is appropriate.

FUTURE PLANS

- Complete the review of our Strategic Plan for the period 2025-2028.
- Ensure our governance meets our organisational needs.
- Explore and take forward options for a new base for our Community Literacy Hub including consulting with key stakeholders.
- Expand the membership of the organisation to reflect community and wider interests.
- Secure multi-year funding as well as one-off grants and explore new funding opportunities through donation, regular giving and fundraising activities as part of our ongoing funding development.
- Explore the need for adult literacy support in partnership with community partners.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

CRAIGMILLAR LITERACY TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Leadership and management

The Board of Trustees governs Craigmillar Literacy Trust and met regularly every 6 weeks during this period with 6 trustees currently. The day-to-day management of the organisation was undertaken by the experienced Project Manager with the support of our Literacy Programmes Coordinator, Development Officer and a team of sessional workers and volunteers.

The Board began a review of the Craigmillar Literacy Trust Strategic plan in 2025 (due to be completed, autumn 2025).

A job description review concluded in early 2025 which has led to updated job descriptions and revised job titles as follows:

- Director - replacing job title Project Manager
- Early Literacy Lead - replacing job title Development Worker
- Children & Young People Literacy Lead - replacing Literacy Programmes Coordinator

There have been no changes to personnel or to terms and conditions of employment. The Board of Trustees are committed to being a Real Living Wage employer. There are now 2 Sessional Staff supporting the work of the Trust. The Trust currently has 3 project volunteers supporting the work of the Trust. Sessional staff and volunteers continued to provide vital support assisting in the delivery of activities and undertaking a range of administrative roles.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

SC027495

Principal address

2B Greendykes Road
Edinburgh
EH16 4DP

Trustees

Dr Susan Elsley Chairperson
Simon Radcliffe Secretary
Ross McDonald Treasurer
Edviges Tavares Lima (resigned 24/9/2025)
Dom Cairns-Gibson Vice Chairperson
Kate Chapman-Rounds (appointed 21/4/2025)

Independent Examiner

Gavin Curr FCCA
Armstrong Watson LLP
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

Approved by order of the board of trustees on 24 November 2025 and signed on its behalf by:

Dr Susan Elsley - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CRAIGMILLAR LITERACY TRUST

I report on the accounts for the year ended 31 March 2025 set out on pages eight to eighteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gavin Curr FCCA
The Association of Chartered Certified Accountants

Armstrong Watson LLP
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

24 November 2025

CRAIGMILLAR LITERACY TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME FROM					
Donations and legacies		2,658	-	2,658	2,066
Charitable activities					
Core Delivery Costs		-	63,445	63,445	87,870
Stories for Sharing		-	17,530	17,530	9,445
Books for Babies		-	23,242	23,242	46,426
Express Yourself		-	1,000	1,000	-
Total		2,658	105,217	107,875	145,807
EXPENDITURE ON					
Charitable activities					
Stories for Sharing and Express Yourself		853	32,906	33,759	26,989
Books for Babies		1,817	96,272	98,089	104,072
Governance costs		-	1,752	1,752	1,420
Total		2,670	130,930	133,600	132,481
NET INCOME/(EXPENDITURE)		(12)	(25,713)	(25,725)	13,326
RECONCILIATION OF FUNDS					
Total funds brought forward		51,132	77,881	129,013	115,687
TOTAL FUNDS CARRIED FORWARD		51,120	52,168	103,288	129,013

The notes form part of these financial statements

CRAIGMILLAR LITERACY TRUST

BALANCE SHEET
31 MARCH 2025

	Notes	2025	2024
		£	£
FIXED ASSETS			
Tangible assets	5	2,256	2,310
CURRENT ASSETS			
Cash at bank and in hand		105,388	132,422
CREDITORS			
Amounts falling due within one year	6	(4,356)	(5,719)
NET CURRENT ASSETS		101,032	126,703
TOTAL ASSETS LESS CURRENT LIABILITIES		103,288	129,013
NET ASSETS		103,288	129,013
FUNDS	8		
Unrestricted funds		51,120	51,132
Restricted funds		52,168	77,881
TOTAL FUNDS		103,288	129,013

The financial statements were approved by the Board of Trustees and authorised for issue on 24 November 2025 and were signed on its behalf by:

Ross McDonald - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in Sterling (£).

Going concern

The financial statements have been prepared on a going concern basis which the Trustees believe to be appropriate for the reasons set out in the Trustees' Report.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Provisions

Provisions are recognised when the charity has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the charity will be required to settle the obligation and the amount of the obligation can be reliably estimated. Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

Judgements

The charity considers on an annual basis the judgements that are made by management when applying its significant accounting policies that would have the most significant effect on amounts that are recognised in the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Other revenue streams are recognised when there is an understanding of the terms to both parties and the charity has invoiced the appropriate entity. In the event that a service is subject to conditions that require a level of performance before the charity is entitled to funds, the income is deferred and not recognised until either those conditions are fully met or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES - continued

Charitable activities

Costs of charitable activities are incurred on the delivery of community based literacy programmes, including support costs and costs relating to the governance of the charity.

Governance costs

Consists of the costs of the accounts preparation and other financial services and any expenditure incurred in compliance with the legal requirements of the charity.

Tangible fixed assets

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 25% reducing balance

Tangible fixed assets are included at cost less accumulated depreciation and accumulated impairment losses.

Impairment of tangible fixed assets

At each reporting date non-financial assets not carried at fair value, like plant and equipment, are reviewed to determine whether there is an indication that an asset may be impaired. If there is an indication of possible impairment, the recoverable amount which is the higher of value in use and the fair value less cost to sell, is estimated and compared with the carrying amount. If the recoverable amount is lower, the carrying amount of the asset is reduced to its recoverable amount and an impairment loss is recognised immediately in profit and loss.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

Debt instruments that are payable or receivable within one year, typically other debtors and other creditors, are measured, initially and subsequently, at the undiscounted amount of cash or other consideration expected to be paid or received.

Financial assets measured at cost and amortised cost are assessed at the end of each reporting period for evidence of impairment and if found, an impairment loss is recognised in profit or loss.

Financial liabilities are derecognised when the liability is extinguished, that is when the contractual obligation is discharged, cancelled or expires.

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts, when applicable, are shown within borrowings in current liabilities.

CRAIGMILLAR LITERACY TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

3. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	96,813	90,019
Social security costs	9,403	8,664
Other pension costs	8,973	8,510
	<hr/>	<hr/>
	115,189	107,193
	<hr/>	<hr/>

The average monthly number of employees during the year was as follows:

	2025	2024
Project Manager	1	1
Project Workers	4	4
	<hr/>	<hr/>
	5	5
	<hr/>	<hr/>

No employees received emoluments in excess of £60,000.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME FROM			
Donations and legacies	2,066	-	2,066
Charitable activities			
Core Delivery Costs	-	87,870	87,870
Stories for Sharing	-	9,445	9,445
Books for Babies	-	46,426	46,426
	<hr/>	<hr/>	<hr/>
Total	2,066	143,741	145,807
EXPENDITURE ON			
Charitable activities			
Stories for Sharing and Express Yourself	689	26,300	26,989
Books for Babies	1,533	102,539	104,072
Governance costs	80	1,340	1,420
	<hr/>	<hr/>	<hr/>
Total	2,302	130,179	132,481
NET INCOME/(EXPENDITURE)	(236)	13,562	13,326

CRAIGMILLAR LITERACY TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	51,367	64,320	115,687
TOTAL FUNDS CARRIED FORWARD	51,131	77,882	129,013

5. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2024	15,003
Additions	534
At 31 March 2025	15,537
DEPRECIATION	
At 1 April 2024	12,693
Charge for year	588
At 31 March 2025	13,281
NET BOOK VALUE	
At 31 March 2025	2,256
At 31 March 2024	2,310

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Taxation and social security	2,082	3,757
Other creditors	2,274	1,962
	4,356	5,719

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total funds £	2025	2024
				Total funds	Total funds
Fixed assets	1,722	534	2,256	2,256	2,310
Current assets	53,754	51,634	105,388	105,388	132,422
Current liabilities	(4,356)	-	(4,356)	(4,356)	(5,719)
	51,120	52,168	103,288	103,288	129,013

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

8. MOVEMENT IN FUNDS

	At 1/4/24 £	Net movement in funds £	At 31/3/25 £
Unrestricted funds			
General fund	51,132	(12)	51,120
Restricted funds			
National Lottery Fund	37,233	(37,233)	-
Robertson Trust	15,000	-	15,000
BBC Children in Need	3,359	(3,359)	-
Cattanach Trust	10,739	313	11,052
Garfield Weston Foundation	-	6,356	6,356
Hugh Fraser	3,000	(3,000)	-
Kelly Family Trust	2,917	(2,917)	-
University of Edinburgh	1,900	(1,900)	-
Volant Trust	3,733	(3,733)	-
CEC Community Grant	-	600	600
PF Charitable Trust	-	4,400	4,400
Dickon Trust	-	2,000	2,000
Ponton Trust	-	2,680	2,680
HR Creswick Trust	-	2,500	2,500
Christina Mary Hendrie Trust	-	7,000	7,000
Together - Scottish Alliance for Children's Rights	-	580	580
	77,881	(25,713)	52,168
TOTAL FUNDS	129,013	(25,725)	103,288

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,658	(2,670)	(12)
Restricted funds			
National Lottery Fund	-	(37,233)	(37,233)
Robertson Trust	15,000	(15,000)	-
BBC Children in Need	-	(3,359)	(3,359)
Cattanach Trust	11,052	(10,739)	313
Garfield Weston Foundation	15,000	(8,644)	6,356
Hugh Fraser	-	(3,000)	(3,000)
Kelly Family Trust	-	(2,917)	(2,917)
University of Edinburgh	-	(1,900)	(1,900)
Volant Trust	11,320	(15,053)	(3,733)
Fair Saturday Scotland	290	(290)	-
CEC Connected Communities	28,945	(28,945)	-
Bentley	500	(500)	-
CEC Community Grant	2,950	(2,350)	600
Dr Guthrie's Association	1,000	(1,000)	-
PF Charitable Trust	4,400	-	4,400
Dickon Trust	2,000	-	2,000
Ponton Trust	2,680	-	2,680
HR Creswick Trust	2,500	-	2,500
Christina Mary Hendrie Trust	7,000	-	7,000
Together - Scottish Alliance for Children's Rights	580	-	580
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	105,217	(130,930)	(25,713)
	<hr/>	<hr/>	<hr/>
	107,875	(133,600)	(25,725)
	<hr/>	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/23	Net movement in funds	At 31/3/24
	£	£	£
Unrestricted funds			
General fund	51,367	(235)	51,132
Restricted funds			
National Lottery Fund	18,172	19,061	37,233
Robertson Trust	15,000	-	15,000
BBC Children in Need	3,827	(468)	3,359
Cattanach Trust	7,000	3,739	10,739
Garfield Weston Foundation	7,500	(7,500)	-
Baillie Gifford	5,000	(5,000)	-
William Syson Foundation	5,221	(5,221)	-
Restricted Donations	500	(500)	-
St James Place	2,100	(2,100)	-
Hugh Fraser	-	3,000	3,000
Kelly Family Trust	-	2,917	2,917
University of Edinburgh	-	1,900	1,900
Volant Trust	-	3,733	3,733
	<hr/>	<hr/>	<hr/>
	64,320	13,561	77,881
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	115,687	13,326	129,013
	<hr/>	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,066	(2,301)	(235)
Restricted funds			
National Lottery Fund	53,070	(34,009)	19,061
Robertson Trust	15,000	(15,000)	-
BBC Children in Need	13,435	(13,903)	(468)
Cattanach Trust	10,739	(7,000)	3,739
Garfield Weston Foundation	-	(7,500)	(7,500)
Baillie Gifford	-	(5,000)	(5,000)
City of Edinburgh Council	11,572	(11,572)	-
William Syson Foundation	-	(5,221)	(5,221)
Restricted Donations	-	(500)	(500)
Magic Little Grant	500	(500)	-
St James Place	-	(2,100)	(2,100)
Hugh Fraser	3,000	-	3,000
Nancy Massey Charitable Trust	2,000	(2,000)	-
Kelly Family Trust	5,000	(2,083)	2,917
Postcode Lottery	15,000	(15,000)	-
University of Edinburgh	1,900	-	1,900
Volant Trust	11,115	(7,382)	3,733
Society of Writers	400	(400)	-
Royal High Society of Constabularies	500	(500)	-
Scotmid Community Grants Fund	300	(300)	-
Fair Saturday Scotland	210	(210)	-
	<hr/>	<hr/>	<hr/>
	143,741	(130,180)	13,561
TOTAL FUNDS	<hr/>	<hr/>	<hr/>
	145,807	(132,481)	13,326
	<hr/>	<hr/>	<hr/>

CEC Connected Communities

A grant received for salary costs.

Volant Trust

A grant received for Books for Babies salary costs.

Bentley

A grant received for Feel Good Friday costs.

Garfield Weston Foundation

A grant received for core costs.

CEC Community Grant

A grant received for Summer of Stories costs.

Dr Guthrie's Association

A grant received for Express Yourself costs.

CRAIGMILLAR LITERACY TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

8. MOVEMENT IN FUNDS - continued

PF Charitable Trust

A grant received for Stories for Sharing including salary and sessional work costs.

Fair Saturday Scotland

A grant received for Fair Saturday event costs.

Cattanach Trust

A grant received for Books for Babies salary costs.

Dickon Trust

A grant received for bookgifting.

Ponton Trust

A grant received for Summer of Stories costs.

HR Creswick Trust

A grant received for core costs.

Christina Mary Hendrie Trust

A grant received for Stories for Sharing salary costs.

Robertson Trust

A grant received for core costs.

Together - Scottish Alliance for Children's Rights

A grant received for costs associated with Tiny Rights Detectives Project.

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

CRAIGMILLAR LITERACY TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	2025	2024
	£	£
INCOME		
Donations and legacies		
Donations	2,658	2,066
Charitable activities		
Grants	105,217	143,741
Total incoming resources	107,875	145,807
EXPENDITURE		
Charitable activities		
Wages	96,813	90,019
Social security	9,403	8,664
Pensions	8,973	8,510
Insurance	399	424
Resources	4,992	7,100
Books and packs	4,183	5,095
Administration expenses	1,762	2,699
Publicity	788	311
Telephone and utilities	808	887
Training and conferences	-	1,657
Professional fees	2,410	1,750
Property repairs	728	3,503
Depreciation of tangible fixed assets	589	442
	131,848	131,061
Support costs		
Governance costs		
Independent examiner's fee	1,752	1,420
Total resources expended	133,600	132,481
Net (expenditure)/income	(25,725)	13,326

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Susan Elsley's e-mail address is: susan@susanelsley.com.

Signature 2

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Ross McDonald's e-mail address is: rossjmcdonald@hotmail.co.uk.